

HOME SEWAGE INSTALLATION REQUIREMENTS & PROCEDURES

Step 1: Site Evaluation

- ☐ Contract with a state approved soil scientist to produce a soil evaluation. **A list of soil contractors in the area can be found on page 3.**
- ☐ Bring a copy of the soil report to the Perry County Health Department for review.
- ☐ Acquire an assigned address for your property from the county engineer's office (740) 342-2191.
- ☐ Obtain a copy of the current recorded plat map of the property.
- ☐ Bring the above documents, **a completed site evaluation application**, and the application fee of **\$186.00** to the Health Department. **Site evaluation application can be found on page 2.**
- ☐ The health department completed site evaluation is **valid for five years** from the date of approval provided there are no changes to the site conditions or the system design, including the sewage source.

At this point in the process the Perry County Health Department will review all information and determine what type of system you will need to install based on the soil scientist's report.

Note: You do not have a septic installation permit at this point.

Step 2: Septic Installation Permit

- ☐ You must have a layout plan in compliance with 3701-29-10 of the Ohio Administrative Code.
 - ☐ Submit a **completed septic permit application and fee of \$286.00** to the Health Department. **This permit is valid for one year.** **Septic permit application can be found on page 7.**
 - ☐ A Perry County Registered Installer **MUST** be used. **A list of registered installers can be found on pages 4-6.**
- *Once you reach this step of the process you will be issued a septic permit and an operation permit***
- ☐ After completion of installation and approval, an as-built drawing packet in compliance with 3701-29-10 of the Ohio Administrative Code must be submitted. **The As-Built Packet can be found on pages 8-9.**
 - ☐ A 12-month inspection will be performed after the system is finalized.

OUR MISSION:

To improve public health in Perry County by preventing disease, promoting health and safety, and protecting our environment.



Site Evaluation Application

Site Evaluation # _____

*The following items are required to accompany this application:

- ☐ A copy of the current recorded plat map of the property.
- ☐ An engineer's assigned address for the property – Contact the Perry County Engineer (740) 342-2191
- ☐ An application fee of **\$186.00** (Cash, Check, Money Order, or Debit/Credit – 3% fee will apply)
- ☐ Contract with a state approved soil scientist to produce a soil evaluation report.

Applicant Name: _____ Property Owner: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____ Email: _____

PROPERTY / BUILDING INFORMATION:

Location Address: _____ City: _____ Zip: _____

Township: _____ Section: _____ Number of Acres: _____

*Are you building a new home? ☐ Y ☐ N *Number of bedrooms: _____ *Basement: ☐ Y ☐ N *Plumbing: ☐ Y ☐ N

Type of Water Supply: WELL _____ CISTERN _____ PUBLIC WATER SUPPLY _____ OTHER _____

As the applicant, I declare the information provided above is true and accurate to the best of my knowledge:

***ALL FEES ARE NON REFUNDABLE**

Applicant Signature: _____ **Date:** _____

Environmental Health Specialist's (REHS) Conclusion of Proposed Building Site: (Health Department Use Only)

Site is Suitable: ☐ Y ☐ N *If No, Reason Being _____

Inspecting REHS: _____ Date: _____

Date of Application: _____ Cash: _____ Check#: _____ Credit Card: _____ Receipt #: _____

Received By: _____

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Public Health
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Perry County
Health Department

APPROVED SOIL CONTRACTORS

NAME	ADDRESS	PHONE	EMAIL
Larry Tornes	811 State Route 61 Sunbury, OH 43074	740-965-3254	
Steven Miller Soil & Env Consulting, Inc.	P.O. Box 172 Kilbourne, OH 43032	614-579-1164	soilconsultant@yahoo.com
Kyle Baldwin ROXSOL	976 McIntire Ave Zanesville, OH 43701	740-704-1879	kylebaldwin@roxsol.com
Good Ground	3050 Glennfinnan Dr Albany, OH 45710	740-698-9100 740-591-4776	info@goodgroundenviron mental.com
Griffin Soil Investigations	937 Laurel Avenue Zanesville, OH 43701	740-273-2426	rickgriffin@griffinsoil investigations.com
Andrew DeMarco	104 Newell Avenue St. Clairsville, OH 43950	330-417-1411	ademarco@hammontree- engineers.com

Registered Installers for Household Sewage Treatment Systems

ID #	Business / Name / Types of Installations	Address / Email	Phone / Cell Phone / Fax
2022010	ASHBAUGH TRUCKING & EXCAVATING CHAD ASHBAUGH	2780 BETHEL ROAD BREMEN, OH 43107	1-740-569-4896 1-740-438-0888
2022044	B & B PLUMBING INC. DAVE BENNETT	2531 HOPEWELL INDIAN ROAD GLENFORD, OH 43739	1-740-404-0440 1-740-404-0440
2022047	B.N.M SERVICES INC. BEN MILLER	5644 MAINESVILLE ROAD BREMEN, OH 43107 BENBREMEN@AOL.COM	1-740-808-1869
2022009	BEAGLE HILL SERVICES LLC BRENDA BUTLER	9745 RAIDERS ROAD ROAD FRAZEYSBURG, OH 43822	1-740-826-9852
2022048	BIG JOHN LLC. JOHN ROBERTSON	10210 WESLEY CHAPEL ROAD MOUNT PERRY, OH 43760 BESTDIGGER@GMAIL.COM	- - - 1-740-819-6052 1-740-743-1588
2022015	BOB HEAVENER EXCAVATING ROBERT HEAVENER	PO BOX 908 NEW LEXINGTON, OH 43764 SHERRYHEAVENER@YAHOO.COM	1-740-342-5080 1-740-225-7238
2022020	BUCK JR EXCAVATING JAMES MORRISON	10789 STATE ROUTE 595 SE PO BOX 398 NEW STRAITSVILLE, OH 43766 JM.BOWBUCKS_HD@YAHOO.COM	1-740-603-3646
2022017	CHAMPION SERVICES CHRIS ZEMBA	3165 ELLERMAN ROAD ZANESVILLE, OH 43701 COACHZEMBA@HOTMAIL.COM	1-740-452-7647 1-740-319-6569
2022007	CLAGGETT & SONS, INC TIMOTHY P. CLAGGETT STANDARD	3396 SHARON VALLEY ROAD NE NEWARK, OH 43055 TIM@CLAGGETT.NET	1-740-366-5241 1-740-392-6000 1-740-366-6676
2022025	CLAYTON EXCAVATION INC. JOCK CLAYTON	8321 BLACKS ROAD PATASKALA, OH 43062	1-740-927-2110 1-614-402-2309
2022032	COMPLETE HOMES CARL FOUTS	3 SOUTH HIGH STREET GLOUSTER, OH 45732	- - - 1-740-541-3953
2022042	EARL RIGGS EXCAVATING EARL RIGGS	10104 COAKLEY ROAD LOGAN, OH 43138	1-740-385-4720
2022011	ECCARD EXCAVATING LLC CODY ECCARD	5124 OLD MILLERSPORT ROAD PLEASANTVILLE, OH 43148 ECCARD EXCAVATING@GMAIL.COM	1-740-407-9150
2022028	ES ADVENTURES LLC/DBA ACE SEPTIC DBA ACE SEPTIC SERVICE	3750 CHANDLERSVILLE ROAD ZANESVILLE, OH 43701 ACESEPTICACE@AOL.COM	1-740-454-7867
2022046	GUTRIDGE SERVICES LLC MICHAEL GUTRIDGE STANDARD	1709 TOWNSHIP ROAD 131 SE JUNCTION CITY, OH 43748 UNOLIHORSEFARM@GMAIL.COM	1-740-605-0755
2022036	HOCKING HILLS SEPTIC SERVICES JOSHUA LAWRENCE	7084 STATE ROUTE 312 LOGAN, OH 43138	1-740-243-5606

Registered Installers for Household Sewage Treatment Systems

ID #	Business / Name / Types of Installations	Address / Email	Phone / Cell Phone / Fax
2022045	HOMEOWNER		
2022006	HUFFMAN EXCAVATING RAY HUFFMAN STANDARD/MOUNDS/DRIP	414 NORTH AVENUE NEW LEXINGTON, OH 43764	1-740-342-3310 1-740-607-3858
2022029	J C EXCAVATING AND SEPTIC SERVICES CAMERON REID-JOSHUA FROST	15178 ELM ROCK ROAD NELSONVILLE, OH 45764 JCEXCAVATINGLLP@OUTLOOK.COM	1-740-517-1696
2022039	J. DAVID PRICE EXCAVATING DAVID PRICE	7505 RUFFNER ROAD BALTIMORE, OH 43105	1-740-808-0041
2022034	J. R. CONSTRUCTION JAMES ROSS	97 WEBSTER ROAD PATRIOT, OH 45658 JJROSS09@YAHOO.COM	1-304-645-2359
2022038	JACK MILLER CONTRACTING JACK MILLER STANDARD	PO BOX 303 JUNCTION CITY, OH 43748	1-614-313-1926 1-614-313-1926
2022012	JACK'S SEPTIC TANK CLEANING & CONSTR, MANUEL DIAZ	274 SOUTH 6TH NEWARK, OH 43055	1-740-366-3255 1-740-404-0364 1-740-366-5728
2022016	JAMES HEAVENER EXCAVATING JAMES HEAVENER/PATTY HEAVENER STANDARD & MOUNDS	2398 JAMESTOWN ROAD CROOKSVILLE, OH 43731 PATRICIAHEAVENER@YAHOO.COM	1-740-342-4835 1-740-823-2176 1-740-342-4835
2022019	KN EXCAVATION LLC NATHAN OTTO/DUSTIN BAKER	1966 MILLERSBURG ROAD UTICA, OH 43080 KNEXCAVATION@GMAIL.COM	1-740-668-3870
2022023	KNK CONSTRUCTION LLC	6840 STATE ROUTE 204 THORNVILLE, OH 43076 KNKCONSTRUCTION1@OUTLOOK.COM	1-740-404-5589
2022043	KRISTA'S PORTA JOHN & SEPTIC KRISTA HICKS	PO BOX 797 LOGAN, OH 43138 KRISTAPORTAJOHNSANDSEPTICS@GMAIL.CO	1-740-380-0022
2022033	LITTLE CREEK ACRES LLC CHRISTOPHER BIGBERS	10963 TOWNSHIP ROAD 81 PLEASANTVILLE, OH 43148 LITTLECREEKACRES148@GMAIL.COM	1-740-243-3020 1-740-817-2715
2022003	LM EXCAVATING LLC	3400 NORTH FINLEY ROAD MALTA, OH 43758 LMEXCAVATING16@GMAIL.COM	1-740-962-6312 1-740-517-0189
2022018	M.E. GOOD & SONS MARK GOOD	14897 STATE ROUTE 595 LOGAN, OH 43138 MEGOOD595@GMAIL.COM	1-740-380-2667 1-740-415-7001 1-740-385-6918
2022030	MATHENY EXCAVATING JOSH MATHENY	6945 HUNTER ROAD AMANDA, OH 43102 MATHENYEXCAVATING@YAHOO.COM	1-740-974-3305
2022022	MCKOSING CONSTRUCTION COLEMAN MCCOY	7136 STATE ROUTE 37 EAST NEW LEXINGTON, OH 43764	1-740-607-7394

Registered Installers for Household Sewage Treatment Systems

ID #	Business / Name / Types of Installations	Address / Email	Phone / Cell Phone / Fax
2022004	MHCC ENTERPRISES NICHOLAS HEADLEY	11640 TUNNEL HILL ROAD CROOKSVILLE, OH 43731 MATTHEADLEY@COLUMBUS.RR.COM	1-740-819-5622 1-740-891-8862
2022013	MOCK EXCAVATING BOB MOCK	4061 FOXFIRE DRIVE ZANESVILLE, OH 43701	1-740-849-2561 1-740-819-2741
2022049	PNR EXCAVATION & SERVICES JEREMIAH PHILLIPS	30226 JACKSON ROAD KINGSTON, OH 45644 PNREXCAVATIONSERVICES@OUTLOOK.COM	1-740-497-2314
2022040	RICKETTS EXCAVATING JEFF RADER	230 HAMBURG ROAD SW LANCASTER, OH 43130 VICKI@RICKETTSEXCAVATING.COM	1-740-687-0338
2022024	SAM'S EXCAVATING UNLIMITED, INC. WILL CLINE/ SAM HALL STANDARD	4324 ST PAUL ROAD ASHVILLE, OH 43103	1-740-983-6589 1-614-332-5022 1-740-983-0999
2022041	SCHWARTZ & WILSON EXCAVATING NICHOLAS WILSON	4530 STATE ROUTE 668 NW SOMERSET, OH 43783 SWEXCATINGLLC@YAHOO.COM	1-740-808-4641
2022050	SINGREE CONSTRUCTON SERVICES LLC 17405170229	10620 TRIDELPHIA ROAD CROOKSVILLE, OH 43731	
2022008	SPOHN EXCAVATING INC. TOM SPOHN STANDARD	4285 STATE ROUTE 668 SOUTH JUNCTION CITY, OH 43748	1-740-605-6264 1-740-605-6264
2022021	STEVE SNIDER STEVE SNIDER	6726 BUCKEYE VALLEY ROAD SOMERSET, OH 43764	1-740-605-0905
2022027	STORTS EXCAVATING JIM STORTS STANDARD & MOUNDS	6150 BOHEMIAN ROAD CORNING, OH 43730 STORTSEXCAVATING@GMAIL.COM	1-740-343-3766 1-740-343-5035
2022026	SWARTZ EXCAVATING MIKE SWARTZ/STEFANI SWARTZ STANDARD	7575 BUCKEYE VALLEY ROAD SOMERSET, OH 43783 SWARTZLANDCLEARING@GMAIL.COM	- - - 1-740-404-0457
2022037	ULTIMATE ENTERPRISES CHARLIE SHAFER	4961 TOWNSHIP ROAD 22 GLENFORD, OH 43739	- - - 1-740-404-4815
2022035	ZACH CRABTREE EXCAVATING LLC ZACH CRABTREE	2620 US HIGHWAY 50 ALBANY, OH 45710 CRABTREEEXCAVATING.ZACH@GMAIL.COM	1-740-591-1513
2022005	ZEMBA BROS. INC. SCOTT ZEMBA	3401 EAST PIKE ZANESVILLE, OH 43701 SDURANT@ZEMBAINC.COM	1-740-452-1880 1-740-319-9895 1-740-450-4209

46 TOTAL



Septic Permit Application

Septic Application # _____

***The following items are required to accompany this application before a permit will be issued:**

- ☐ A Perry County registered installer.
- ☐ A site assessment completed by a certified soil scientist.
- ☐ A drawing for septic system or engineered designed system.
- ☐ An application fee of **\$286.00** or **\$217.00 for Alterations** (Cash, Check, Money Order, or Debit/Credit - 3% fee)
- ☐ Section 1 completed with applicant's signature

Section 1: Sewage System Permit Application Permit Type: ☐ New/Replacement \$286.00 ☐ Alteration \$217.00

Name: _____ Mailing Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Phone: _____

Address of Job Site: _____ City: _____ Zip: _____

Township: _____ Sec#: _____ Number of Bedrooms: _____ Acreage: _____

Installer: _____ Phone: _____

A site evaluation for this sewage system must be completed and a septic permit must be issued prior to construction of the system. PENALTY for installation prior to permit will be 25% of permit fee.

Permits are valid for one (1) year** from the date purchased. This fee is **NON-REFUNDABLE. When a septic system is approved, the Perry County Health Department cannot guarantee from their inspection that the system will continue to function. This is controlled by the absorption rate of the soil and the water table.

Applicant's Signature: _____ **Date:** _____

Environmental Health Specialist Notes: (Health Dept. Use Only)

REHS Name: _____ **Date of Site Inspection:** _____ **Approve for Permit: Y / N**

Signature of Inspector: _____ Final Inspection Date: _____
Signature of Inspector: _____ 12 Month Re-inspection Date: _____

Date of Application: _____ Cash: _____ Check#: _____ Credit Card: _____ Receipt #: _____
Received By: _____

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SEWAGE TREATMENT SYSTEM AS-BUILT

Property Information

Permit #: _____

Property Address: _____ Owner: _____

Benchmark

Location: _____ Elevation: _____

Building Sewer ☐ 4" PVC (DWV) ASTM D 2665 equiv. or ☐ 4" ABS ASTM D 2661 equiv.

Total Length: _____ # of cleanouts: _____

Elevation at building: _____ Elevation at tank: _____

Primary Treatment

Tank Type: Precast / Plastic

Size: _____ gallons

Tank Manufacturer: _____ (Both size & name must be stamped on top)

Pretreatment Device: _____ Serial # _____

Distributor: _____

Bedding Material: _____ Depth: _____ Backfill Material: _____

Risers: Y / N Baffles: Y / N In & Outlets Sealed: Y / N NSF Effluent Filter: Y / N

Dosing Tank/Lift Station

Type: Precast / Plastic Size: _____ gallons

Risers: Y / N In & Outlets Sealed: Y / N

Bedding Material: _____ Depth: _____ Backfill Material: _____

Pumps

Manufacturer: _____ Size: _____

☐ UL or ☐ Quick ☐ Audible & ☐ Weephole/ ☐ Wiring Meets
CSA Listed Disconnect Visual Alarms Checkvalve Ntl. Elec. Code

Distribution

Depth of Trench Bottom: _____ Trench Width: _____

Pipe Material: _____ Type & Size of Aggregate: _____

Depth of Aggregate: _____ Total Lineal or Square Footage : _____

Other

Disclaimer

This sewage treatment system was installed in accordance with all applicable rules and plan specifications by _____ (Company Name).

Signature

Date

AS – BUILT DIAGRAM

Please indicate the following in the diagram:

- Benchmark & all isolation distances
- Roads, buildings, driveways, water supply, water lines, surface water, lot lines, and all STS components
- Length of each trench & elevation of bottom of each trench from beginning to end
- If and when laser is repositioned

N

[illegible]

Remit copy to Health Department and to property owners along with manufacturer O & M instructions and compliance with any start-up procedures.



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HOMEOWNER'S SEPTIC SYSTEM GUIDE

Septic System Do's

1. Educate your family to the proper use of the system.
2. Set-up and adhere to a sound system of inspection and cleaning.
3. Keep accurate records about the location and cleaning of your system.
4. Practice water conservation. The more wastewater you produce, the more wastewater your system must treat and dispose. *Example: low flow showerheads, leaky faucets, reduce toilet reservoir volume or flow, take short showers/ don't fill bathtub, wash only full loads of dishes and laundry. Avoid washing several loads of laundry or dishwasher usage in one day.*
5. Keep all runoff away from your system. Water from roofs and driveways should be diverted away from septic and drain field area.
6. Protect your system from damage. Keep vehicles and livestock off your drain field. The pressure can compact the soil or damage the pipes. Before you dig for any reason, check the location of your system and drain field.
7. Landscape your system properly. Do not plant trees or shrubs or place impermeable materials such as concrete or plastic over or near the system.
8. Use cleaning chemicals in moderation and only according to manufacturer's directions.
9. The garbage disposal should be used in moderation. *The use of the garbage disposal will increase the amount of solids entering the septic tank and result in the need for more frequent pumping.*
10. Use boiling water or drain snake rather than caustic drain cleaners to remove clogs.

Septic System Don'ts

1. Enter a septic tank. Poisonous gases or lack of oxygen can be fatal.
2. Allow excess amounts of fat, grease or cooking oil to enter the system. *These can congeal causing obstructions.*
3. Flush coarse organic matter such as paper towels, disposable diapers, condoms, sanitary pads or tampons, cigarette butts, kitty litter and coffee grounds. These items will overload the tank with sludge and floatable forcing more frequent pumping. *Many of these items can damage the aerator.*
4. Use chemical compounds to correct a malfunctioning system. These include degreasing agents, caustic chemicals, solvents, and bacterial digestion enhancers such as enzymes or yeast. *They can be dangerous to the bacteria.*
5. Dispose of automotive oil, gasoline or any motor fuels or coolants in any quantity into the system.
6. Allow pesticides, disinfectants, acids, medicines, paint, paint thinners, grease or solvents into the system.
7. Discharge salt brine backwash water/solution from a water softener into the system.
8. Use Tide laundry detergent, any powder detergent, liquid fabric softeners (or liquid detergent containing fabric softeners), and large quantities of bleach.

Warning signs of system failure:

While proper use, inspections, and maintenance should prevent most septic tank problems, it is still important to be aware of changes in your system and to act immediately if you suspect a system failure. Here are some signs.

- Surfacing or wet spots in the drain field area.
- Plumbing or septic tank backups or gurgling sounds in the piping.
- Sewage odors in house or yard. *Note: the house plumbing vent on the roof will emit sewage odors and this is normal.*
- Water tests showing the presence of bacteria in well water.



For additional information visit
our website
or call (740) 342-5179, opt 3
to speak with an
Environmental Health Specialist